Education
Northeastern University, Boston, MA — Graduate Certificate of Advanced Study in Management, April 2010

Northeastern University, Boston, MA — PhD Program in Public and International Relations, 2007
University of Charleston, Charleston, WV — BA Political Science, *magna cum laude*; GPA: 3.82, 2002

## Teaching experience

Lecturer – Political Science Department

BOSTON, MA SPRING 2016

EMMANUEL COLLEGE

Courses:

**Introduction to International Relations**

The goal of this course is for students to develop an understanding of the dynamics of the international political arena.  Throughout the course we will be exploring the perspectives of states and peoples from the many regions that make up our increasingly globalized world. This course examines theoretical concepts used to explain the international system, and explore the role of wars and negotiations in international politics today and go on to address the role of international law, issues of intervention, and economic development. We will then examine the interconnection of human rights and the environment in international relations.

**Human Issues in International Relations**

This course, focuses on the study of human implications on a number of critical issues in the international arena: nationalism, revolution, genocide and ethnic cleansing, refugees and immigrants and poverty’s affect on women and water. Through the use of novels, biographies, special studies and film, the course seeks not only to analyze the phenomena presented but also to allow each of us to feel the impact of these issues on the lives of people swept up by them.

Senior Lecturer - Global Studies program
Boston, ma Spring 2007- Present

Northeastern University; College of Professional Studies

* Senior lecturer teaching courses in the field of Global studies. Involved in curriculum and course development.
* Through course assignments working on developing students’ professional skills - presentation, qualitative and quantitative research, analytical research and writing skills.
* Student thesis advisor working with graduate students on developing their Master’s thesis including online and library research, field research, citation and preparing the document for publication in a scholarly journal.

Courses:

Global Basics: Globalization and Global Political and Economic Systems
Global, Corporate and Social Responsibility
Globalization
Introduction to International Relations
Introduction to Comparative Politics
Divided Societies in the Modern World
International Conflict and Cooperation
Conflict and Post Conflict Development
Basic Field Research Methods

Teaching Assistant - Political Science Department
Boston, ma Fall 2003-Fall 2006
Northeastern University; College of Arts and sciences
Courses: Introduction to Comparative Government
 Introduction to International Affairs
 Introduction to College for LAMP (Liberal Arts Major Preference) students

## Program management and development experience

Digital Content Designer

CENGAGE LEARNING, BOSTON, MA MARCH 2014 – PRESENT

* Develop an understanding for and be the team expert on Learning Design concepts and techniques.
* Research, model, and design content and activities for learning paths for assigned solutions.
* Consult on the creation of course outcomes and learning objectives, working with development partners, authors, and subject matter experts as needed. Work with Product Director to identify relevant and needed training opportunities, with a focus on learning design research.
* Present results to the team in the context of assigned course areas and markets.
* Collaborate with PMs to drive annual Plan performance on revenue and key metric growth targets specific to digital & custom for major markets.
* Drive content solutions in assigned course areas related to new software implementations.
* Oversee, manage, and create where appropriate the development of prototypes, wireframes and concept documents, analyze existing content as compared to the competition's course solutions, and participate in market research related to software development.
* Consult on SME and vendor processes for content creation in cooperation with the Development team. Establish and write, where appropriate, course outcomes, learning objectives, and tagging taxonomies for product solutions.
* Research and validate proposed learning paths in the market to determine viability. Collaborate with other teams to identify and leverage learning path models appropriate to your discipline, participate in and guide market research on the creation of assets, build prototypes/wireframes as needed for new ideas generated from this process and to ensure pedagogical value.
* Work cooperatively with Product Managers, the Software Development Manager, Content Developers, and Marketing/Sales.

Assistant, Partnership and Education Services Coordinator
Northeastern University, Boston, MA January 2008-2010
College of Engineering Research Center

* Provided support and assistance to the Directors and Center faculty with respect to education activities for NSF ERC Gordon-CenSSIS, DHS Center of Excellence (COE) - ALERT and the Gordon Engineering Leadership Program.
* Management and organization of student programs, including Research Experiences for Undergraduates Program, Gordon Scholars Program and Gordon Engineering Leadership Program.
* Student recruitment for graduate and undergraduate research programs for University and corporate partners’ laboratories.
* Acted as a liaison between graduate and undergraduate Gordon Fellows and their faculty advisors; providing support and resources to students involved with the Center.
* Worked with the Northeastern’s Center for STEM Education on recruiting Community College students to Gordon-CenSSIS programs; placing Northeastern undergraduate students at local schools as part of University K-12 outreach activities; coordinating joint Center events throughout the year including student field trips, lectures, lab visits, etc.
* Grant proposal preparation (NSF, DHS, NIH), student recruitment, student career advising.
* Organized and planed meetings and conferences, prepared publications related to the education initiatives and programs, maintained the web site; planed and hosted students events, communicated with faculty on student research, education and employment opportunities.

**LEGAL SPECIALIST - AMERICAN BAR ASSOCIATION RULE OF LAW INITIATIVE**
Belgrade, SERBIA 2004-2006

* Consulted to local NGOs to develop their organizational capacity and sustainability by working on grant proposal writing and reporting, project development and implementation.
* As member of the program development team, helped develop and implement strategic campaign plans.
* Prepared and held *Train the Trainers* seminars for local NGOs.
* Developed surveys and questionnaires to evaluate the impact of ABA/ROLI programs and drafted reports summarizing the results.
* Organized and coordinated local and regional conferences on topics relating to ABA/ROLI mission in cooperation with other international organizations working in the region (OSCE, USAID, OSI).
* Participated in Financial Training session on USAID Grant money management; lobbying training, financial and strategic management training.
* Developed materials as a part of a marketing strategy for the Belgrade office: wrote brochures and coordinated the development of marketing materials.
* Wrote and developed content for a variety of ABA/ROLI publications including working papers, reports, specialized publications, articles for USAID and for internal ABA/ROLI newsletters.
* Researched, edited and translated materials for ABA/ROLI publications including *CEDAW Assessment Report for Serbia, Mutual Legal Assistance and Mediation* Handbooks for prosecutors and judges.
* Contributed to the preparation of the 2005 Judicial Reform Index Assessment Tool; background legal research, report drafting and logistical support to the head consultant on the project.
* Conducted legal and policy research and analysis and drafted reports for the country and regional directors on issues relating to ABA/ROLI’s mission including justice system reform, civil society development, and human rights protection.
* Identified new funding sources for ABA/ROLI regional offices; conducted background research for ABA/ROLI grant proposals and drafted grant applications in coordination with ABA/ROLI Regional Director.
Research/Program Development Experience

Consultant
Boston, MA 2008
Center for Democracy Development, University of Massachusetts

* Headed two grant writing project for the Center. Conducted extensive research and writing for the proposals.
* Contributed to the program development portion of the proposal by working closely with the Director of the Center and other support staff.

Volunteer
Washington, DC 2002
International Coalition to Ban Land mines (ICBL)

* Translated Action Alerts and other materials from English to Serbian.
* Assisted with outreach and marketing efforts to raise awareness in support of ICBL campaigns.

## Publications and Conferences

Golubovic, M. 2009. “Judicial Professional Associations: Fostering Judicial Reform Through Civil Society Development,” *Southeastern Europe*. 33. 48–62
Golubovic, M. 2009. “Fostering Civil Society Development: International Organizations and Their impact of Judicial Professional Development in Serbia,” *Kultura Polisa*, July 2009.
Golubovic, M. 2006. *Democratization from the top down or bottom up: EU and judicial reform in Serbia* Northeastern Political Science Association Annual Meeting, Boston, MA, November 2006.
Golubovic, M. 2005. *Towards a Stable Democracy: Development of Civil Society*, International Studies Association Annual Meeting, Honolulu, HI, March 2005.
Golubovic, M. 2004. *Supra State Model of Democratization: Minority Rights Protection as a Precondition for EU Membership,* Northeastern Political Science Association Annual Meeting, Boston, MA, November 2004.

## Memberships and Affiliations

* American Political Science Association; International Studies Association; *Pi Sigma Alpha*

Skills and Other

*Computers*: Ability to work in Windows and Macintosh operating system. Advanced knowledge of SPSS; Blackboard, Canvas, Microsoft Office Productivity Suite; Image editing software – Adobe Photoshop.
*Languages*: Fluent in Serbian/Croatian/Bosnian and English; intermediate Spanish, basic Russian.
*Work Authorization*: US permanent résident.